



PITCAIRN ISLAND COUNCIL
Minutes of the Regular Council Meeting held at the HMG Administrator Residence
Commencing at 11.00am 24 May 2023

Present:

Acting Mayor Shawn Christian, Cr Kevin Young, Cr Kerry Young, Cr Melva Evans, Cr Heather Menzies, Cr Charlene Warren, Shelley Paniora (ISEC),

Remote Participation: Mayor Simon Young, Administrators Fiona Kilpatrick

In attendance:

Gallery: Michele Christian, Torika Christian and Steven Townsend

Welcome: The Mayor welcomed those present and opened with a moment of private reflection was taken.

Items	
1. Opening of the Meeting of 24 May 2023	Meeting Opened: 11.00am
2. Call for items in General Business	Request for Permit for Scientific Investigation - Administrator Progress on reinstating community Glass Recycling facilities – Cr. Kevin Young Public Access to Starlink Connection – Cr. H. Menzies Sick Leave Entitlements - Cr. M, Evans Banking Services – Cr. Charlene Warren Reinstating Satellite TV Service – Cr. Kerry Young Elder Care – Cr M Evans
3. Actions Undertaken from the Regular Council Meeting of 12 April 2023	Action Register updated #24 – <u>Long Boat / Cruise Call Coxswain Payments</u> Ongoing discussion will take place at the June Meeting re potential per person payment of \$10US suggested. #29 – <u>Reinstating community Glass Recycling facility.</u> Cr. S Christian, as DM Operations, reported that the Division has prepped the location and awaiting burners to be installed. (Was there an action related to advising the community of progress?) (you could put it as an action for public meeting) #30 – <u>King Charles III Coronation</u> Celebration rescheduled due to COVID date to be advised. #31 – <u>Policy Approvals</u> Administrator will review Health Centre Operational Policy by April 7 th - The Administrator advised review of the GPI's Health Polices continues with stakeholders. Cr H Menzies sought clarification as to time frames the Administrator advised, no end date yet available. It was agreed the current GPI policies will remain in effect until any further changes are submitted to Council for approval. #33 – <u>Pitcairn Public Service Plan of Works</u> Ongoing. The Administrator advised she is awaiting responses from Division Managers These are expected by the June Regular Council meeting. #35 - <u>Nat Geo Orion letter of appreciation for Zodiac gift</u> - Closed #36 – <u>Speedcast Update</u> Administrators to contact Speedcast - undertaken and ongoing. #37 – <u>Pitcairn Island Business Registration Ordinance.</u>

	<p>General discussion about possible changes to the Ordinance to allow the words Pitcairn, Pitcairn Island and Pitcairn Islands to be used in private Business Registrations.</p> <p>MOTION: Mayor / Cr Kerry Young <i>"That Council does not currently support a change to the legislation to include the use of Pitcairn, Pitcairn Island or Pitcairn Islands for Business Registration"</i></p> <p>Carried by majority</p> <p>It was agreed this matter will be added to the law reform list currently in play at the Office of the Attorney General</p> <p>ACTION: The Island Secretary will advise the Attorney General's office of Council's request to add a review of the Business Registration Ordinance to the law reform list.</p>
4. Minutes of Previous Meeting	<p>Motion: Mayor / Cr M Evans <i>"That the minutes of the Regular Council Meeting 12 April 2023, as circulated, be approved."</i></p>
Standing Items	
5. Mayor's Report	<p>Moved: Mayor / Cr Kevin Young <i>"That the Mayor's monthly report for May 2023 be accepted"</i> Circulated with Agenda. Action: The Mayor will include further discussion concerning the JMC at the June Regular Council Meeting</p>
6. PPS Report	<p>Moved: Administrator / Cr H Menzies <i>That the PPS Report for May 2023 be accepted</i> Circulated with Agenda</p> <p>Cr M Evans queried the Administrator's note regarding the Pacific Bee Sanctuary. The Administrator advised a cross pacific collaboration, to prevent the spread of disease is in play to help sustain honey production and exports within the region.</p> <p>Cr. Kerry Young requested an update on progress on GPI Reforms. The Administrator advised she continues to work with Division Managers and will submit PPS recommendations to Council in due course.</p> <p>Councillors sought confirmation that the Block Up Converter (BUC) replacement and other necessary telecommunications equipment will be delivered to the ship in time for its May 25th from NZ. The Administrator reported that all equipment, the she is aware of, being needed has been ordered. A BUC is in Auckland. The Administrator advised it is a second-hand unit and that a new unit has been ordered for delivery in time for the ship departing NZ 24th August 2023</p>
7. Update on Starlink Trial	<p>The Administrator reported that Starlink is undertaking a final, structural integrity test. Starlink has arranged for the equipment needed for this test to be delivered to Pitcairn via a private yacht, which is in transit. The Administrator added that further regulatory approvals are also required before Starlink can move from a trial to a fully operational service.</p>

	<p>The Administrator advised two possible options for individuals to access the Starlink service when/if it becomes operational i.e., either people contract with Starlink independently or the GPI would hold the contract which would operate via the PIO.</p> <p>No time line on implementation is available until testing is completed. It was noted that the current units on island are business units, not consumer units.</p> <p>The prolonged negative impacts of the current telecommunications service failure were discussed.</p> <p>Councillors asked that the Administrator seek urgent agreement from Starlink that the trial Starlink service be made available to the wider Pitcairn community.</p> <p>The Administrator advised this will be undertaken as long as the terms and conditions of the trial will not be breached. A general discussion ensued about conditions being placed on access should the trial Starlink system be made available to the community.</p> <p>ACTIONS: The Administrator will follow up with Starlink by end of business today re enabling Starlink access to the broader community whilst the current system remains unstable.</p> <p>The Administrator will advise Council of developments and provide a community update for circulation.</p> <p>Council sought agreement from the Administrator that the Council Office also be connected to the Starlink system. The Administrator advised that this too can be done.</p>
New Items	
<p>8. Telecommunications Update Speedcast Service delivery</p>	<p>Cr Kerry Young raised the importance of ensuring Pitcairn's telecommunications system does not fail again going forward. He suggested establishing a dedicated role to more adequately cover maintenance and management of the system going forward. The Deputy Mayor noted that a role and Job Description for IT and Telecommunication had previously been developed by Administrator Mark Tomlinson. It was advertised twice and not taken-up.</p> <p>Cr Kerry Young suggested the role requires an external technical contractor visiting the island on a 6 to 12-month cycle to maintain the service and provide local training.</p>
<p>9. GPI Electrical Generation and Supply</p>	<p>Cr. Kerry Young asked whether the current GPI electrical generation system is equipped to handle weather related demands associated with solar systems switching to government supply during prolonged cloudy weather conditions.</p> <p>The Deputy Mayor, as DM Operations, provided an update on behalf of the Administrator. He advised the generators are fully operational and a third unit will be put in place at the generator shed, as back up to the existing two power supply units, as soon as weather conditions allow.</p>

	<p>ACTION: The Deputy Mayor, as DM Operations, will confirm whether the recently purchased additional power generators have been delivered in time for the departure of the May 25th ship.</p> <p>Councillors sought clarification as to whether the EU funded renewable solar farm energy proposal, had been formally approved by Council.</p> <p>This was confirmed by the Deputy Mayor; however, it was noted that the purchase and implementation had stalled at tender process, which is currently being rectified. It was noted there is a deadline of August 2023 and the Administrator advised all detail requests from the EU have been satisfied.</p> <p>Action: The Administrator will follow up and provide Council with a status update on the EU Funded renewable energy project at the June Regular Council meeting</p> <p>Action: The Island Secretary will recirculate the existing renewable energy proposal, as approved by Council. (would be good to add the date of this approval for the minute record)</p>
10. Unload of Island Supplies	<p>The Deputy Mayor, as DM Operations updated Council about the capacity of the current workforce with departure of key longboat crew.</p> <p>A number of aspects were discussed including;</p> <ul style="list-style-type: none"> • current population needs, • experience • training • sustainability • health and safety factors'
11. Longboat Condition Assessment	<p>The Administrator reported that repairs to O'Leary are estimated to cost more than a new boat. This was determined in NZ from photos taken and sent.</p> <p>Sea trials are underway on the island boat that is for sale.</p> <p>Looking for a second quote on a replacement boat.</p> <p>ACTION: The Administrator will circulate the official repair cost prohibitive document to all council members.</p>
12. GPI Health Policies submitted to Council April 2023	<p>Cr H Menzies, as PRC Chair, requested an update from the Administration about progress on the GPI Health policies. Refer Actions discussion.</p>
13. Draft GPI Child Safeguarding Policy	<p>Cr H Menzies, as PRC Chair, requested an update from the Administrator about the stakeholder review of the GPI Child Safeguarding Policy. The Administrator advised the review is still in process and she is not yet able to provide a time frame.</p> <p>It was agreed the current GPI Child Safeguarding Policy will remain in effect until a revision has been submitted to Council for approval.</p>
14. Marine Infrastructure Development proposal, moved at the Regular Council Meeting of Nov 16 th 2022	<p>Cr H Menzies reminded Council and the Administrator that the Operations Division Manager had agreed to submit a costed Marine Infrastructure Development plan, for Council's consideration, by the end of 2022. The plan has not yet been received. It was noted Pitcairn's marine infrastructure development needs are greater than</p>

	<p>only replacing longboats as was clearly identified at the Marine Infrastructure development workshop held Nov 10th 2022.</p> <p>The Deputy Mayor, as DM Operations, advised he now has the necessary costings and will submit the proposal as requested.</p> <p>Action: The DM Ops will submit a costed Marine Infrastructure Development proposal to the Administrator for Council's consideration at the next Regular Council Meeting.</p> <p>Action: The Island Secretary will recirculate the 10th Nov 2022 Marine Infrastructure Development workshop notes to all Councillors</p>
15. Permission to Land – Ducie Island, Ham Radio Operations	<p>Moved: Cr Kerry Young / Cr C Warren <i>"That Council approves the application, to land at their own risk, seven people at Ducie Island for the purpose of ham radio operations in June 2023."</i></p> <p>Action: ISEC to advise the Immigration Officer of Councils approval to land 7 people at Ducie Island for Ham Radio Operations</p>
16. Business Registration – carried over from April 2023 meeting	Refer Actions Discussion
17. Sick Leave Entitlements	<p>Cr M Evans sought clarification as to what steps the PPS will take to compensate loss of income for those impacted by the recent COVID-19 outbreak and associated self-isolation.</p> <p>The Administrator advised that GPI Employees should speak to Division Managers about their needs which will be looked at sympathetically.</p> <p>Cr H Menzies noted that compensation for loss of income should not be limited to GPI employees who tested positive for COVID-19. Rather it must also include all eligible close contacts who self-isolated to limit and contain infection rates. This being necessary in a small, close-knit community.</p> <p>Cr H Menzies requested a future, broader discussion on this topic as community and PPS will face this situation again.</p> <p>Action: ISEC will provide the current Sickness Injury and Disability Policy to the Administrator. Action: Administrator will discuss payment for affected PPS Employees with DMs for payment within the May 2023 timesheet period</p>
18. Lands Court Sitting	<p>Moved: Acting Mayor / Cr H Menzies <i>"That the next Lands Court sitting date is Sunday 28 May 2023 10am"</i></p> <p>Action: ISEC to place notice on Public Noticeboard</p>
19. Community Meeting	<p>Moved: <i>"That a Community Meeting be held Sunday 11 June 2023 at 10am"</i></p> <p>Action: ISEC to place notice on Public Noticeboard.</p>
Information Items	
20. PIT Seatrade Cruise Global Report	Report received
21. Temporary Assistant Attorney General	Information received

22. ISEC Temporary Leave of Absence	Requested by ISEC for the month of July 2023
General Business	
Permit for Scientific Investigation	<p>The Administrator submitted a request t permit Scientific Research, as submitted by Professor Terry Dawson and associates.</p> <p>Moved: Cr M Evans / Cr C Warren</p> <p><i>That Council approves the scientific investigation work in July 2023 by Prof Terry Dawson and Katie McCoy for humpback whale research purposes.</i></p> <p><i>All in favour/ Carried</i></p>
Reinstating Satellite TV Service	<p>Cr Kerry Young suggested Council consider reinstating the satellite TV services. It was agreed this would be well received by the community.</p> <p>Moved: Cr Kerry Young / Cr H Menzies</p> <p><i>"That Cr Kerry Young will submit a costed proposal to reinstate the satellite TV Service to Pitcairn at the June Regular Council Meeting.</i></p> <p><i>All in favour / Carried</i></p> <p>Action:</p> <p>Cr Kerry Young will submit a costed proposal to reinstate the Satellite TV Service to Pitcairn for the June 2023 Regular Council Meeting.</p>
Banking	<p>Councillor Cr. Warren raised community concerns about delayed banking services at PIO. There ensued general discussion about the impacts of delayed banking practices for the community.</p> <p>The question was raised as to what might be done, locally, to support PIO and improve the situation.</p> <p>Action: The Administrator will discuss banking services and Council's concerns with the Deputy Governor and report back to Council.</p>
Elder Care	<p>Cr. M Evans raised matters pertaining to Pitcairn's aging population and our on-going capacity to provide elder care.</p> <p>There ensued general discussion about the lack of real progress that has been made in this area including improved resourcing, practices and policy.</p> <p>The Administrator advised elder care remains a priority but it is a complex issue worthy of further discussion.</p> <p>Action: The Isec will list Pitcairn's elder care as an Agenda Item for the June Regular Council meeting.</p>
Date of next Regular Council meeting	Wednesday 21 June 2023 – 9am
Meeting Closed – 2pm	
Meeting Approved	
Mayor: 	
Date: 29 th June 2023	