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PITCAIRN ISLAND COUNCIL
Minutes of the Regular Council Meeting held at the Public Hall
Commencing at 9.00am 9th December 2020

Present:

Mayor Charlene Warren, Deputy Mayor Kevin Young, Cr Shawn Christian,
Cr L Jaques, Cr Lea Brown, Administrator Nick Kennedy & Island Secretary, Heather Menzies

Apologies: Cr Michele Christian, Cr Ariel Harding

In attendance: None

Welcome: The Mayor welcomed Council to the table and Cr L Jaques opened with a prayer.

Agenda Item	Tabled by
ACTIONS / Matters Arising from Regular Council Meeting of 10 th Nov 2020	<ol style="list-style-type: none"> 1) The Administrator reported he circulated a revised 21/22 Shipping Schedule as requested 2) The Administrator reported the Deputy Governor has been asked to provide Council with the meeting notes and his recommendations from the Marcus Ruff settlement interview (Oct 6th 2020). 3) The Administrator reported the Family and Community Advisor (FCA) was requested to deliver computer safety workshop for the parents, extended family and caregivers of all school children and report back to Council. He reported that the FCA opted to liaise with families on a one-to-one basis rather than in workshop. 4) The Mayor and Administrator reported they contacted the Governor's office and set a day and time for vid--link / teleconference to discuss medical pathways, as requested. 5) The Mayor did not get the opportunity to voice the islands concerns about Pitcairn British Passport holders not being able to access countries for routine medical care at the recently held JMC as planned due to the resignation of Minister Sugg the Administrator advised the Ministerial office has been advised that Pitcairn still which to have a bilateral meeting with the incoming Minister when possible. 6) As requested, the Administrator added a paragraph, PI COVID-19 Management Protocols Oct – Dec 2020 document, outlining the process for non-NZ passport holders to apply for humanitarian visas to enter NZ for routine medical care. 7) The Deputy Mayor advised Council he will table motions relating to further requirements for signing off the GPI Guide for Visiting Vessels Policy under General Business. 8) The Administrator and Deputy Mayor reported that the Financial Review Committee's meeting with FCDO regarding Pitcairn's standard of living basket went well. The Deputy Mayor advised FCDO has requested further information on housing costs and finance. They will provide template documents for population. The Financial Review Committee is waiting on this information to progress the next phase of this work and there is a need for a further meeting.

	<p>FURTHER ACTION</p> <p>The Deputy Mayor will recirculate all relevant documents to Council and contact Helen Ware (FCDO Social Development Adviser) by the end of the week to set up a meeting time. The Financial Review Committee will report back to Council in the new year. Report back to Council in the new year.</p> <p>9) Guide for Visiting Vessels Policy. Refer General Business</p>
Approval of the Regular Council Meeting Minutes of 10 th Nov 2020	<p>MOTION: Cr. S Christian / Cr L Jaques</p> <p>“That the minutes of the Regular Council Meeting of 10th Nov 2020, as previously circulated, be approved.”</p> <p>All in favour / Carried</p>
Renewable Energy Project Update	<p>Cr L Jaques reported he has submitted an article about Pitcairn Renewable Energy project for the EU Protégé newsletter. And, he has written to SPC contacts about the proposed costs for the much-needed distribution network for the renewable energy systems. It was noted Pitcairn’s Electrical distribution network has not be updated since the late 1960s. The Renewable Energy Team is awaiting on advice from SPC as to next steps. He anticipates the tendering process for implementation will begin early next year.</p> <p>There was general discussion that the potential to transfer existing EU funds to cover the distribution network costs, Discussion with the EU and work on this facet of the project will begin in the new year.</p> <p>Council and the Mayor acknowledged the work done by the Pitcairn Renewable Energy Group</p>
Shipping Contract Update – Revised Schedule 21/22	<p>The Administrator has circulated the revised shipping schedule as requested. It was noted the schedule will require on-going flexibility going forward.</p>
Update on Settlement Application Interviews	<p>The Administrator advised that the Marcus Ruf and the Marston Family settlement interviews have taken place as requested.</p>
Use of current stock of on-island aggregate (from SDP meeting of Nov 10 th 2020)	<p>It was noted there are currently approx. 280 bags of aggregate in stock on island. There will be no aggregate on-board the last ship of 2020 due to carrying capacity. Following the strategic planning meeting of Nov 10th 2020, the following motions were passed.</p> <p>MOTION: Cr. S Christian / Cr L Jaques</p> <p>“That Council approves using the current stock of on-island aggregate on the Community Centre and the Clinic extension as well as on the roads associated with these buildings.”</p> <p>All in Favour / Carried</p> <p>MOTION: Cr S Christian / Deputy Mayor</p> <p>“That the first priority roads which will be cemented are</p> <ol style="list-style-type: none"> 1) Malai 2) School Rd <p>All in Favour / Carried</p>
2020 /21 Council Holiday Dates	<p>It was agreed that the Council will close from Tuesday 22nd Dec to 5th of January 2021. Depending on when the last supply ship of 2020 is unloaded.</p>

	<p>There ensued general discussion about the importance of all GPI employees) being able to have a holiday break at the end of the year. That rest and recreation are essential to community health and well-being. It was noted that though people work part-time for GPI most hold multiple roles which results in layered responsibilities and work-loads</p> <p>It was noted that all GPI employee contracts factor paid leave and this has not been adhered to as the workforce shifted from salary to hourly rates. It was noted that this shift has resulted in many people not getting a break from work. It was agreed this is not ideal and GPI employees should be able to take holidays without the anxiety of financial loss.</p> <p>ACTION Division Managers and the Administrator discuss fair remuneration the 2020 holiday period for GPI employees at their meeting on Tues 15th Dec 2020 and report back to Council.</p>
Settlement Application Recommendations	<p>MOTION: Mayor / Deputy Mayor</p> <p>“That Council will ask the Deputy Governor to advise the Governor of its recommendation that the settlement applications of Mr Marcus Ruf and the Marsden family be formally approved.”</p> <p>All in favour / Carried</p> <p>The Mayor (as Chief Immigration Officer) and the Administrator formally noted that due to COVID-19 international travel restrictions both Mr Ruf and the Marsden family will have a 2-year window within which they can travel to Pitcairn to begin their residency.</p> <p>The Mayor (as Chief Immigration Officer) and the Administrator formally noted that newly approved settlers are eligible to travel to and from Pitcairn within their two-year settlement period - which can be accounted for cumulatively.</p>

<p>Guide to the Wildlife of Pitcairn of Pitcairn Islands – Robert Irving Proposal</p>	<p>There was general discussion about the previously circulated proposal and its various external possible funding streams. Council agreed that a Wildlife of Pitcairn book is worthy of investment, due to the budgetary restriction association with COVID-19 GPI is not currently in a position commit funding above and beyond its immediate budgetary requirements.</p> <p>It was agreed that it is possible to provide endorsement of the overall project via a forward from either the Governor or Mayor and further discussion with the application is needed.</p> <p>ACTION The Guide to the Wildlife of Pitcairn of Pitcairn Islands –proposal will be referred to the relevant Divisions for further discussion with the applicant. The Divisions will report back to Council.</p> <p>ACTION The Administrator will report Council’s decision to Dr Irving.</p>
<p>Prince of Wales Speech at the JMC</p>	<p>ACTION The link to the Prince of Wales’ JMC speech and Pitcairn’s final Communique will be circulated to all Councillors by end of day tomorrow (10th Dec 2020)</p>
<p>Farewell to Administrator Nick Kennedy</p>	<p>On behalf of Council the Mayor represented Administrator Kennedy with a Bounty Model and thanked him for this work with Pitcairn over the last 2 years. In turn the Administrator acknowledged all those he has worked with during his time on Pitcairn and thanked the Mayor and Council.</p>
<p>Temp Council Secretary – Cr L Jaques</p>	<p>It was noted the Isec position was advertised as per the GPI Recruitment Policy. There were no applicants and both the Mayor and Administrator agreed that Cr L Jaques will cover the role on a temporary basis.</p>
<p>General Business</p>	
<p>International Labour Organisation Violence and Harrassment Convention</p>	<p>MOTION: Mayor / Deputy Mayor “That if the UK decides to ratify ILO Convention 190, they Council is content for the UK to extend its ratification to Pitcairn. All in Favour / Carried</p>
<p>Medical Pathways for active visa applications to enter NZ for routine medical treatment.</p>	<p>Cr S Christian suggested a date be set, at the first Council meeting of the year, prior to the next COVID-19 Management Protocol Review, to review current options for Pitcairners with, or without NZ passports, accessing necessary routine medical treatment.</p> <p>There ensued general discussion about the current applications in play and the challenges these applications have encountered. It was noted that though this has been a drawn-out process everyone has worked hard to get the necessary outcomes. Lobbying and sound applications have availed PIO and HMG with more information about required procedures and provided contacts which will prove to be beneficial going forward</p>
<p>Child Safeguarding Desk-based Audit</p>	<p>Cr S Christian and Cr L Brown each noted that some of the questions asked within the child safeguarding community teleconferences were not relevant and were too conversational. There ensued general discussion about the desk-based audit and the intention of the interviewers.</p>

	<p>The Administrator noted that once the audit is done and their report is submitted Council can review, submit recommendations and utilise FCDO specialist personnel to get sound steer on best practice for Child Safeguarding Audits going forward.</p> <p>It was noted that the 2020 Audit’s TOR was focused upon Child Safeguarding and that going forward a greater emphasis needed to be extended to the well-being of the whole community, without reducing the importance of child well-being needs.</p> <p>It was noted that Council will have access to the full report and that the Governor will have a confidential annex to the report which she can circulate as she determines.</p> <p>It was agreed it is important for Council to share as much information with the Community as possible.</p> <p>ACTION Council will hold a closed workshop as soon as the report is available to discuss its findings and recommendations.</p>
<p>GPI Guide for Visiting Vessel Policy - Fees</p>	<p>It was noted that the Deputy Mayor will list all fees, referenced in the Guide for Visiting Vessels Policy, within the consolidated notice template the Assistant Attorney General has provided. These will then be submitted to the Governor for formal sign-off.</p> <p>It was noted that the GPI Guide for Visiting Vessels Policy has been thoroughly reviewed by the AGs office. Council see no reason for it not be implemented given it has been delayed for many months.</p> <p>MOTION: Deputy Mayor / Cr L Jaques “That Council will consolidate GPI fees into one notice and submit to the Governor for approval.”</p> <p>All in favour / Carried</p> <p>MOTION: Deputy Mayor / Cr L Jaques “That Council will review all relevant fees as previously discussed (Feb 2020) for further recommendations to the Governor going forward.”</p> <p>ACTION The Deputy Mayor will populate the template provided by the AGs Office with all relevant fees and circulate to all Councillors before submission to the Governor.</p>
<p>Communications Policy</p>	<p>The Deputy Mayor will circulate the Draft Communication Policy to all Councillors by Friday</p>
<p>Letters of Appreciation</p>	<p>It was agreed that the Mayor will write to Sean Casey (WHO), Bud Gilroy (PI Tahiti Agent), Dr Jean-Marie Savio (Tahiti Hospital) and PIO by way of acknowledging their excellent work in managing the care and transportation needs of medivac patient and carer who have just be uplifted from Tahiti.</p>

Christmas Notice - timetable	The Mayor circulated the draft Christmas timetable for comment. It will be posted on the public notice board as usual.
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Meeting Closed: 11.30am
 Next Regular Council Meeting: 13th Jan 2021
 Tuesday Check-in: Will resume in 2021
 Meeting with New Administrator: 11.30am 18th Dec 2020
 Public Meeting: TBC
 SDP Quarterly Report Meeting: TBC
 Workshop: TBC

Mayor Charlene Warren: *Warren*

Date: *14* / *1* / *2021*



Approved