



PITCAIRN ISLAND
OFFICE OF THE ADMINISTRATOR

Administrator's Monthly Report to Council for March 2023

My priorities for this month have been:

- Exploring potential options for health policy reform with the Medical Officer and colleagues in Auckland.
- Working with the Child Welfare Group on revising Safeguarding Policy.
- Firefighting on internet connectivity with Evan and Kerry and discussing how to stabilise communications.
- Preparation for the Joint Ministerial Council.
- Getting work on GPI reform back on track.
- Working with PIO and HMG on budgets.
- Discussions in Auckland about the Pacific Bee Sanctuary.

These, along with the completion of the Marine Science base, will continue to be my priorities in the coming months.

Full details of wider work is below in the DM updates.

DM Communities

- Working with policy review group on the health policy still waiting on stakeholders before finalised in Council.
- Waiting to view Child Safety policy which FCA was going through before this gets to the review group and council
- Each department working well considering internet intermittent.

DM Environment/ Nature

Notwithstanding the Covid outbreak, the Department has been busy with various activities, in particular:

- Tracking progress on the Biosecurity Ordinance, with expert external comments still pending.
- Starting work on the final implementation of the Marine Conservation Regulations, including:
 - Appointment of the Marine Permit Officer (by the Governor in consultation with Council)
 - Appointment of the regular members of the Marine Environment Committee (by the Governor in consultation with Council)



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- Appointment of at least two reserve members of the Marine Environment Committee (by the Governor in consultation with Council)
- Supporting work on a cross-OT review of turtle protection legislation.
- Preparation for the forthcoming visit of Terry Dawson and Katy McCoy for the Darwin-supported whale observation.
- Advertising the MPA Communications Officer post.
- Contributing to cross-OT plans for BRUVS in the coming year.

Bio Security

- Aggregate on the April supply ship sprayed by Bio Security.
- Ongoing bio security work for honey export.

Projects

- **Invasives Species project** - planning is underway for a SPREP team visit to Pitcairn final numbers and when is still not confirmed.

Finance and Economics Division

Post Office

Tourism Sales and Marketing Report – Feb 2023 - Submitted by H. Menzies

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MPA & Conservation Marketing Activities

Silver Supporter Passenger Service

- All marketing / All first-point-of-contact pax comms.
- All Booking & Agent Enquiries, Sales, Pax Scheduling and Ticketing.
- All accommodation bookings & support for new and existing Registered Accommodation Provider Group.
- SS Pax List submissions.

Pitkern Artisan Gallery Sales & Marketing

External Meetings

Store

Tourism Assist



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Working within the gallery, packing up orders, sending via post office.

Preparations for the cruise ships. This involves considerable work prior to the day and on the day, and after the visit to tidy up issues such as payments.

Miscellany

Tourism have offered to take over the production of Miscellany for a test period of three months.

Operations Division

Fiona Kilpatrick
Administrator and Head of Public Service
22 May 2023