



GOVERNMENT OF THE PITCAIRN ISLANDS

FREIGHT POLICY

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DOCUMENT CONTROL

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INTRODUCTION

i. RATIONALE

Freight management is required to ensure that an affordable system exists for the safe carriage of freight from New Zealand and/or French Polynesia to Pitcairn Island. The cost of freight to Pitcairn Island is calculated by HMG's Foreign Commonwealth Development Office (FCDO) to offset the cost of Pitcairn's budgetary aid. However, the GPI partners recognize the need for managed subsidised freight for specific categories including personal freight for permanent residents of Pitcairn Island.

ii. OBJECTIVE

To provide a safe, managed and affordable process for freight to be sent to Pitcairn Island.

iii. DEFINITIONS

Chartered vessel	Vessel contracted by HMG to carry freight to Pitcairn Islands.
Cubic Metre	Measurement by which costings per item are calculated by volume of said item.
Carter's Note	Customs clearance form which is required to accompany all items.
Shuttle Express Services	Freight management company based in Mangere, Auckland.
Dangerous Goods	As rated by Shuttle Express Services.

ACTIVITIES

1.0. PROVISION OF SERVICE

1.1. The Government of Pitcairn Island, in conjunction with FCDO and HMG, will ensure a shipping freight service, for personal and government use, to Pitcairn Island, is maintained.

2.0. CARTERS NOTES

- 2.1. All freight items being shipped to Pitcairn Island via the government charter vessel must be accompanied by a Carter's Note (see Annex A).
- 2.2. Items arriving at Shuttle Express Service without the appropriate Carters note may be refused carriage.

3.0. PACKAGING

3.1. Consignees must ensure all items are adequately packaged to allow for safe carriage.

4.0. DANGEROUS GOODS

4.1. All dangerous goods must be clearly marked and separately packaged from other goods.

5.0. FREIGHT COSTS

- 5.1. Private freight will be measured and charged for at a rate of NZ \$350.00 per cubic metre or part thereof.
- 5.2. Government freight will be measured and charged for at a rate of NZ \$1,000.00 per cubic metre or part thereof.

6.0. FREIGHT ACCOUNT BALANCES

- 6.1. Private freight accounts must not exceed a balance of NZ \$1,500. All freight charges over the threshold of costs greater than NZ \$1,500 must be prepaid at a price estimated by PIO in consultation with Shuttle Express Services prior to carriage.

7.0. DOMESTIC WATER TANKS

- 7.1. Domestic Water Tanks purchased and shipped from New Zealand by new migrants, approved for settlement, and permanent Pitcairn residents are free of GPI freight costs.

8.0. DISPUTES AND DAMAGE

- 8.1. Any dispute in regards to freight charges/ size costs must be taken up with the Island Auditor whose decision in the matter will be final.
- 8.2. Any damages to personal freight arriving should be photographed by the police officers during unloading/unpacking. PIO should be contacted in the first instance regarding damaged goods.

9.0. UNACCOMPANIED FREIGHT BETWEEN PITCAIRN AND FRENCH POLYNESIA

- 9.1. When necessary, the procedures for managing unaccompanied freight requirements between Pitcairn and French Polynesia are the responsibility of Pitcairn's Bio-Security Department and the Pitcairn Island Post Office. The procedures are as described in Sections 10 and 11.

10.0. BIOSECURITY – OUTGOING UNACCOMPANIED GOODS FROM PITCAIRN

- 10.1. The Bio-Security Officer (Quarantine) will carry out procedures for unaccompanied goods.
- 10.2. Call on Channel 16 informing the community of the cut-off date for receiving the declaration forms for unaccompanied goods going to French Polynesia.
- 10.3. Place a notice on the board including the required declaration form.
- 10.4. One the Bio-Security Officer (Quarantine) has received all declaration forms they will be checked, and any area not correctly completed. The person must be notified to make the correction or addition.
- 10.5. The Bio-Security Officer (Quarantine) will keep the original copy for filing and will provide a copy to the Post Office staff. The Post Office staff must have copies of the declarations prior to the Post Office announcement.
- 10.6. The Bio-Security Officer (Quarantine) will liaise with the Post Office staff on procedural matters such as cut-off dates for receiving declaration and providing copies, etc.

NOTE: Bio Security – Current Restrictions Due to both Covid 19 and ever-increasing Port Restrictions it is currently prohibited to send ANY UNACCOMPANIED goods on the supply ship to both New Zealand and French Polynesia.

11.0. BIOSECURITY – INCOMING GOODS FROM FRENCH POLYNESIA

- 11.1.** Goods coming from French Polynesia are subject to regular clearance by the Bio-Security Officer (Quarantine). If there are any contaminated goods then the goods must be destroyed at the landing.

12.0. POST OFFICE PROCEDURE – OUTGOING UNACCOMPANIED GOODS FROM PITCAIRN

- 12.1.** The Post Office staff will call on Channel 16 informing the community that all unaccompanied goods are to be dropped off down the landing.
- 12.2.** The Post Office staff will not accept or send unaccompanied goods without a copy of the declaration form.
- 12.3.** The Post Office staff will measure each box or item and record the measurements.
- 12.4.** The Post Office staff will follow regular freight procedures and send to the PIO.
- 12.5.** The PIO will follow regular procedures for billing freight.
- 12.6.** The Post Office staff will liaise with the Bio-Security Officer (Quarantine) on procedural matters such as cut off dates etc.

13.0. POST OFFICE – INCOMING GOODS FROM FRENCH POLYNESIA

- 13.1.** All goods must remain down the landing until the Post Office staff have measured each item and documented who the receiver is.
- 13.2.** Any goods with no identification visible will be kept until the person comes forward.
- 13.3.** The Post Office staff will follow regular freight procedures and send to Shirley Dillon at PIO.
- 13.4.** Shirley Dillon will follow regular freight procedure for billing freight.