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**PITCAIRN ISLAND COUNCIL**  
**Minutes of the Council Meeting held at the Public Hall**  
**Commencing at 8.30am Dec 5<sup>th</sup> 2018**

**Present:**

Mayor Shawn Christian, Deputy Mayor Charlene Warren-Peu, Cr Sue O’Keefe, Cr Kevin Young, Cr Michele Christian and Temp Cr Lea Brown, Island Secretary, Heather Menzies and Administrator, Nick Kennedy.

**In attendance:**

**Apologies:** Cr L Jaques, Cr Sue O’Keefe

**Gallery:**

**Welcome:** Deputy Mayor opened the meeting with a prayer and the Mayor welcomed Council to the table

<p>Matters/Actions Arising from Minutes of Nov 8<sup>th</sup> 2018</p>	<p><u>Outdoor Lighting Management Regulation</u> Cr M Christian advised she has contacted the Assistant AG to convey Council’s approval of the Outdoor Lighting Management Regulation draft, with an amendment to replace the word ‘shielded’ with ‘fully shielded’. Cr Christian also conveyed thanks to the assistant AG for the prompt work in drafting the regulation for approval.</p> <p><u>Stoney Creek Shipping</u> The Mayor reported he will write to the owner of Stoney Creek Shipping. He reported that the Captain and crew of the Braveheart attended a community fish fry and this provided an opportunity to acknowledge the service Stoney Creek has provided over the past several years.</p> <p><u>Stewart McPherson</u> The Mayor reported he has not yet emailed Mr McPherson but will do so in the coming week.</p> <p><u>Unveiling Ucklan Stoen</u> It was noted that Cr Sue O’Keefe had finalised the programme for unveiling Ucklan Stoen and posted it on the notice boards.</p>
<p>Approval of Minutes, as previously circulated, of Regular Council Meeting of Nov 8th 2018</p>	<p>Motion: Cr K Young/ Cr. M Christian “That the minutes of the Regular Council Meeting of Nov 8<sup>th</sup> 2018, as previously circulated, be approved. All in Favour / Carried</p>
<p>LTV applications x 3 - Pastor and Mrs Stafford &amp; Judy Walker</p>	<p>Motion: Cr M Christian/ Deputy Mayor Warren-Peu “That Council approve the LTV applications for - Pastor and Mrs Stafford, as submitted.” All in favour/ Carried</p>

	<p>Motion: Cr M Christian / Cr K Young          "That Council approve the LTV application for Mrs Judy Walker, as submitted."          All in favour / Carried</p> <p>ACTION:          The Isec will make a diary note to manage Pastor and Mrs Stafford's LTV extension in 6 months.</p>
Formal Approval of Terms of Reference for SD Consultants	<p>Motion: Cr M Christian/ Cr K Young          "That the terms of reference for the Strategic Develop Consultants, as previously circulated, be formally approved."          All in Favour / Carried</p>
Proposed dates for close of Council - 2018	<p>It was agreed Council will close for the Christmas break From Dec 19<sup>th</sup> 2018 – 3<sup>rd</sup> Jan 2019.</p>
Protocols for engaging with Opstad & Bravo Supporter crew	<p>It was agreed that work will begin, over the next weeks, on protocols for managing relations with Opstad and the Bravo Supporter Crew. It was noted that the protocols will likely include local guidelines and a GPI regulation.</p> <p>It was also noted that the protocols should be in place before the Bravo Supporter departs for her maiden voyage from NZ to Pitcairn in February 2019. Additionally, it should also cover Bravo Supporter crew engagement with Mangareva.</p>
Approved Settlers and Deferred Settlement Applicants being permitted to travel on the subsidized supply ship voyages.	<p>The Administrator advised that he is awaiting formal confirmation that Settlement Applicants who have been deferred, pending a visit to the island, and those who have been approved for settlement, will be eligible to travel on the subsidized supply ship voyages.</p> <p>ACTION          The Administrator will confirm this arrangement as soon as possible.</p>
Letter to Mayor and Council from Lupine Travel requesting permission to film on Pitcairn. And, waiving Business Visa applications for approved travel wholesalers and agents wishing to film on Pitcairn to promote the islands as a tourist destination.	<p>Motion: Cr L Brown / Cr K Young          That Council will waiver the business visa application fee for Lupine Travel and other approved travel wholesalers and agents wishing to film on Pitcairn to promote the Pitcairn Islands as a tourist destination."          All in Favour / Carried.</p> <p>There ensued general discussion about Pitcairn Tourism and other Divisions being able to access footage and photographs taken by approved travel wholesalers and agents. It was agreed the Travel Coordinator will liaise with these companies to this end.</p> <p>It was also noted that the GPI Drone Use Policy should ideally be finalised before the first Bravo Supporter voyage in March 2019.</p>

	<p><b>ACTION</b> Cr M Christian will circulate a draft GPI Drone Use Policy to Councillors for discussion.</p>
Update on Renewable Energy project - via Cr L Jaques.	<p>Cr L Jaques reported that the final documentation for the EDF 11 Regional envelope was due to be signed in November. Once this is confirmed, thereafter we need to go out to International Tender, under a design build and install scenario, as already approved by DFID. Following that we need to submit a proposal to DFID for the balance of the funding and they are expecting this proposal.</p> <p>Cr L Jaques advised he will be meeting with DFID next week. This and other funding requirements will be discussed at that time.</p> <p>It was agreed that there is a need to get a sense of whether the renewable energy projected costs have increased since feasibility study was undertaken. It was agreed Council should seek clarification from Evan Dunn as to whether EDF11 has been signed off so partners can all work together to get the project underway expediently</p> <p><b>ACTION</b> - Cr M Christian will contact Evan Dunn to find out whether the EDF11 Regional Envelope has been signed off.</p>
<b>General Business</b>	
Internet	The Administrator advised he will continue to work with Operations, PIO and Bill Haigh with regard to applying the new agreed internet rates. It was noted these have not as yet be technically applied and those who have been affected by this will be notified.
Meeting protocols	The Deputy Mayor and Administrator reminded Council of the importance of maintaining a high standard of professional and respectful interpersonal communications at all times.
British Navy Vessel	<p>The Administrator advised that British Military Ship Montros will make a short stop at Pitcairn toward the end of the year. Further details will be available as planning progresses.</p> <p><b>ACTION</b> The Administrator and the Mayor will report back to Council with more information about the Montros visit as it becomes available.</p>

Meeting Closed: 9.45am

Date of Next Regular Council Meeting: Council Meeting 9<sup>th</sup> Jan 8.30am

Date of Next workshop: Thursday Dec 13<sup>th</sup> 2019 – 10.00am

Mayor Shawn Christian: .....  ..... Date: 3 / 1 / 2019

