



PITCAIRN ISLAND COUNCIL
Minutes of the Regular Council Meeting held at the Public Hall
Commencing at 9.00am 13th October 2021

Present:

Mayor Charlene Warren, Temporary Deputy Mayor Shawn Christian, Administrator Mark Tomlinson, Cr Sue O’Keefe, Cr Lea Brown, Cr Michele Christian, Cr Heather Menzies and Cr Simon Young, Nadine Faulkner, Island Secretary

Apologies:

In attendance:

Welcome: The Mayor welcomed Council to the table and Cr M Christian opened with a prayer.

Agenda Item	Tabled by
ACTIONS / Matters Arising from Regular Council Meeting of 29 th September 2021	<p>1. Covid-19 Support Package: Support package yet to be advised, with the Administrator working with London around possible options being discussed.</p> <p>Complete. The Administrator noted that the Governor has sent a letter to Council regarding financial issues. Councillors reviewed the letter just before council sat. The bottom line is that there will be no further Covid-19 package at this time.</p> <p>Councillors discussed current support systems for Pitcairn Islanders, referencing Pensions, Child Benefit, Sickness and others etc, with those presently in need clearly in mind. Noted that at the moment a process whereas the Administrator, DM Community and DM Finance have been working together to support those who have indicated they need assistance. Council noted that there may be already members in the community in serious need.</p> <p>FCDO, the Mayor and Cr. M Christian are working together to facilitate a long-term programme for financial assistance, however, a strong lead in the local government body is required to ensure clear leadership on-island.</p> <p>Cr. S O’Keefe requested a break-down in the financial spend in the budget detailed in the Governor’s letter. Suggested a video call/zoom meeting with the financial team/Governor’s office regarding fiscal issues.</p> <p>MOTION; Cr “Heather Menzies/Cr Sue O’Keefe “That Cr. M Christian be nominated to be council lead of the development of the recommendation of</p>

the Governors mentioned social protection system as required.

All in favour / Carried

MOTION; Cr "Heather Menzies/Cr Sue O'Keefe
"That the Administrator provide council with a breakdown of the expenditure mentioned in the Governors letter.

All in favour / Carried

ACTION: Cr. M Christian to take the lead in Council's push to form a clear path for financial support for those in need.

ACTION: administrator to write a letter to Evan Dunn in PIO re financial

2. **Proposed letter to AG regarding summary court cases**

ACTION: Deputy Mayor to draft a letter asking the AG to consider no disruption to the community while any court cases are ongoing.

Completed with new Action. Noted that the bandwidth cannot be expanded during court cases and that there was still some service available to consumers. Councillors note that there is NO service at all – not reduced as suggested. It was asked if there would be some sort of compensation for loss of service during the court sittings. Noted that internet service to the island is already massively subsidised. It was pointed out that although the community would understand loss of internet service DURING the court cases, the continued slow and broken state of service afterwards is an issue.

Communications contract – is this up for renewal, or is it rolling over?

ACTION: Administrator to follow up with contract details and clarify.

3. **Freight Charges for extra baggage charged on last Silver Supporter rotation.**

Action as requested: - Administrator to approach PIO regarding those who may have been charged previously and ask for a refund due to the "no charge" condition as set by the past Administrator.

A long discussion was had around past information from the last Administrator regarding baggage taken on the Silver Supporter, those being charged vs those not, decisions made regarding baggage limits and other issues of passenger's freight brought on board in the recent past Silver Supporter runs.

ACTION: The Administrator to approach PIO to check on the passenger charged regarding her/his freight and the new baggage regulations made in Council on the 11th of August 2021 and calculate if partial refund is able to be made. A letter to be written to the passenger concerned by the Administrator to advise.

4. **Job Fulfilment regarding job-holders for those on Leave**

ACTION: Current council team working on policy update shall check employment policy and amend if applicable.

Ongoing. Being reviewed, next on Workshop list for Council to check.

5. **JMC**

MOTION; Mayor Charlene Warren /Cr Michele Christian

"Council decided that Mayor Charlene Warren and Deputy Mayor Shawn Christian will represent Pitcairn the JMC meeting with the option of other councillors sitting in if they wish.

All in favour / Carried

Complete. Administrator arranging details for the meeting.

6. **HMG Queens Jubilee Beacon Initiative**

ACTION: The Administrator to look into exact requirements and advise council, including looking into what would be an appropriate purchase.

See extended information in minutes below.

The principal questions for Council were:

1. Are we going to light a beacon?
2. If so, which type?
3. Who will lead?

	<p>7. GPI Loan Policy MOTION; Cr Michele Christian/Cr Heather Menzies “Council recommended that a review of the current Loan Policy is discussed by the Policy Review committee and the Division Manager to consider revision in an expeditious and timely manner. All in favour / Carried Ongoing: In workshop being worked on.</p> <p>8. Council Digital Newsletter Proposal Completed. Reviewed draft version by Mayor, and training by Cr. H Menzies for the ISEC to action.</p> <p>9. Progress on Renewing Shipping Contract Completed: 14th December 2021 is the deadline for the completion of contract review for FCDO, Governor’s Office and PIO to consider new contract. The view of the Administrator advised that the continuation by the Silver Supporter is quite likely. MOTION; Cr. Michele Christian /Cr Sue O’Keefe “That Council supports continuance of the Silver Supporter Contract. All in favour / Carried</p> <p>10. Progress on GPI Employment Contract Matters On-going: Administrator advised continued work with DM’s and GT and progress is being made. Information on progress to continue</p> <p>11. Discretionary fund proposal for Gym Equipment addition Complete: Treadmill quotes received and purchase has been made. MOTION; Cr. Shawn Christian /Cr Heather Menzies “That Council impose a gym membership annual fee is developed to support ongoing maintenance fees. All in favour / Carried ACTION: Cr Shawn Christian to suggest a fee structure to Council for approval to be managed through the public service.</p>
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	<p>12. Recommendation to Review Pitcairn Road Code and Drivers Test On-going: Mayor to write a letter to the Police department to request action of a review.</p> <p>13. Assessor Selection Process</p> <p>MOTION: Mayor Charlene Warren / Cr H Menzies That the motions of the 29th of September relating to payment of the Assessors be rescinded. All in favour / 1 Abstention (Cr S Young)</p> <p>MOTION: Cr Michele Christian / Cr. Heather Menzies That Council recommends that two Court Appointed Assessors be paid \$10 an hour for the time spent in court. All in favour / 1 Abstention (Cr S Young)</p> <p>MOTION: Administrator Mark Tomlinson / Cr. Heather Menzies That Council recommends that the Court Registrar puts in place a system for anyone summoned for potential assessor selection to be able to make a claim for financial compensation for having to attend the session. All in favour / 1 Abstention (Cr S Young)</p> <p>Completed: Administrator advises that in the UK, and as Pitcairn follows UK law if not in Pitcairn law, Assessors are to be paid compensation for any loss of wages. Anyone who feels they should be paid for time taken to be in court are to approach Administrator for compensation as it will not be automatically be paid as per the motion in the 29th September 2021. Noted all IT work completed for the courts also needs to be applied to be compensated by the Administrator.</p> <p>ACTION: Administrator to make a notify the public of Councils motions regarding compensation.</p>
<p>Approval of the Regular Council Meeting Minutes of the 29th September 2021</p>	<p>MOTION; Deputy Mayor Shawn Christian /Cr Lea Brown “That the minutes of the Regular Council Meeting of 29th September 2021 as previously circulated, be approved. All in favour / Carried</p>
<p>Review and Restructure of Pitcairn Island Public Service</p>	<p>Cr. S Young recommended a discussion around the PIPS structure. He requested that each Councillor speak on their thoughts. Cr. S Young felt that the Public Service ranges from PIO down to the smallest role on island, and has worked well thus far, however some areas do not function as best as they could</p>

	<p>and could improve with review. This includes the Division Managers, Administrator and other essential roles.</p> <p>Cr. M Christian agreed that a review does need to be done, including taking another look at Council and its role. The Council is pivotal in being fair and supportive to Pitcairn as a whole. Suggested a consultant be appointed if a review to take place to support impartial constructive advice.</p> <p>Cr. S Christian also supported the idea of a review, with more of a focus on how this could be done in a supportive way to ensure a restructure to benefit everyone. He noted a few key issues that creates disfunction within the community, and advocated process that would support a better PIPS.</p> <p>Cr. L Brown noted there is a definite need for a better restructure, more focus on resettlement, less people thinking of themselves and more of the wider community.</p> <p>Administrator M Tomlinson noted that the restructure is a smaller topic where there are bigger issues. He does agree that some of the current structures currently in place does not work or is cumbersome, and can be reviewed and improved. He advised he can work on what he feels would be areas to be looked and will give his input. It was asked if lack of workforce makes an impact when you talk about a top-heavy model of PIPS.</p> <p>Mayor Char supports a review and restructure of not only PIPS but the all processes because one area changing can impact other departments, laws, funding etc. She recommended a workshop for a long overdue review of the system</p> <p>Cr. H Menzies has been in favour of a restructure as the model of our current PIPS was constructed in a time without and Administrator and is now top-heavy and not functioning as intended at this time. She agrees that a workshop is a great start in looking at a more organic model of restructure in serving the government and community better.</p> <p>Cr. S O’Keefe supports a restructure and would like more information on the idea.</p> <p>Discussion continued around the idea of restructure, past processes (things that worked, things that didn’t), and ideas that could conceivably work well for the island. All councillors agree that any leading body or structure needs to have different avenues of input – with the ultimate view to a better communication and running of the island.</p> <p>A workshop for further discussion proposed.</p>
<p>Election Date – Councillors and Deputy Mayor</p>	<p>MOTION; Mayor Charlene Warren /Cr Heather Menzies “That Election is set for 10th of November 2021 at the Public Hall, at 8.30 All in favour / Carried</p>
<p>Rapanui Planetarium Archeological Research Proposal: Petroglyphs/</p>	<p>Cr Heather Menzies noted that the Archaeological Research proposals also included other research/education that could be useful to Pitcairn. Noted all safety aspects should and</p>

<p>Astroarchaeology / Education/Outreach – Recommendation to Approve.</p>	<p>would be considered as usual for all prospective proposed visits.</p> <p>MOTION; Cr. Heather Menzies / Cr. Shawn Christian “That Council approve the Petroglyphs/ Astroarchaeology / Education/Outreach aspect of the Rapanui proposal. All in favour / Carried</p> <p>ACTION: The Mayor to write to the Rapanui Planetarium team to advise Councils decision and to ask for a Risk Management plan.</p>
<p>Further information from the “Actions” section of these minutes: -</p> <p>HMG Queens Jubilee Beacon Initiative</p>	<p>In 1977, 2002 and 2012, beacons commemorated the Silver, Golden and Diamond Jubilees of The Queen, and in 2016 Her Majesty’s 90th birthday.</p> <p>On 2nd June 2022, we will celebrate another unique milestone in our history, Her Majesty the Queen’s 70th year as our Monarch and Head of the Commonwealth - her Platinum Jubilee. It is a feat no previous monarch has achieved.</p> <p>More than 1,500 beacons will be lit throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories, and one in each of the capital cities of Commonwealth countries.</p> <p>There are three types of beacons being lit for this historic occasion:</p> <ol style="list-style-type: none"> 1. A free-standing beacon fuelled by bottle gas (two versions available for purchase) 2. A more permanent brazier with metal shield, built by local craftsman (see instructions) 3. A bonfire beacon (see instructions) <p>In addition to confirming whether Pitcairn will participate, the organisers would like us to nominate someone to lead and for us to provide the following information:</p> <ul style="list-style-type: none"> ● Country or Overseas Territory ● Name and Job Title of Contact/Coordinator ● Name of Council or Organisation ● Postal address including county and postcode ● Telephone numbers - landline and mobile ● Email address ● Beacon type and location ● Whether it will be a public or private event ● Name of Piper, if applicable ● Name of Town Crier, if applicable ● Name of Choir, if applicable

	<p>Beacon lighting ceremony - 2nd June 2022</p> <ol style="list-style-type: none"> 1. Mayor lights Beacon at 9.15pm local time 2. Immediately after they would like us to send no more than two high quality, copyright-free photographs (to brunopeek@mac.com), including the name of the photographer, the beacon location, country and postcode, along with the name of the council or organisation. <p>If appropriate, use social media channels - Twitter, Facebook etc - to promote the event and post photographs on Facebook of our beacon lighting ceremony.</p> <p>The Administrator asked of the Council: -</p> <ol style="list-style-type: none"> 1. Are we going to light a beacon? 2. If so, which type? 3. Who will lead? <p>Council decided that a beacon will be lit, with the Administrator and Mayor working together to lead the</p> <p style="text-align: center;">MOTION; Cr. Heather Menzies /Cr Michele Christian “That Pitcairn will participate in the HMG Queens Jubilee Beacon Initiative. That the Mayor and Administrator will take the lead. That the gas fuelled beacon is purchased with the Administrator to liaise with the governor’s office in regards to funding. All in favour / Carried</p> <p style="text-align: center;">Location to be decided.</p>
<p>Progress on Active Settlement Applications</p>	<p>No further settlement applications placed. The current active applications are sitting with the Governor and the Administrator to advise at the next council.</p>
<p>General Business Matters</p> <p>Tron/Gift Policy</p>	<p>The Administrator advised that as per GPI Policy, anyone on Council is not allowed to benefit from free gifts – for example Tron Solar Units. He added that this has been discussed previously in council.</p> <p>Cr S Young advised that he will be acknowledging and accepting any nomination as he has a legislative right to run for Council for 2022 and also intends to accept a Tron Solar unit.</p> <p>There was a long discussion around Tron, those who have units and their eligibility to run for council as per the Governors letter, and those that my get units in the future and stand for council. There were many differing views, many unhappy with the Governors strict view considering the</p>

	<p>falling number of people who could and would run for council, and would like or are intending to receive unit. Council agreed as a whole that there needs to be a bridge between the political boundaries and community needs.</p> <p>MOTION: Administrator Mark Tomlinson / Mayor Charlene Warren</p> <p>“That the Administrator will work with the governor to explore possible solutions to the difficulties around Tron units and elections.</p> <p>All in favour / Carried</p> <p>Cr. Heather Menzies has been asked to do a press release for Tron regarding the units donated to the island. She asked if it would be appropriate at this time. Council agreed at this time it was a no.</p>
<p>Division Manager Updates</p>	<p>The Administrator spoke on the various divisions on island and work in progress.</p> <p>In F&E division the Gallery and PIPCO took receipts of NZ\$7k between them last month. In regard to the Post Office, The Administrator advised he was talking to the PIO about the new stamp and coin issues that have been approved, including about holding stock on the island for when tourist visits resume.</p> <p>For the Environment & Natural Resources Division there was the recent environmental science expedition to the three outer islands, which was a great success, both in terms of the value the expedition members got out of it and the survey results that have been sent back to the scientists to evaluate. There might be a short return trip to Oeno at the end of the month, which will give an opportunity for others to visit the island. The MPA Policy Officer job has been readvertised, applications received and interviews will take place shortly. Work is ongoing with the NZ Met Office to get the automatic weather station back on-line.</p> <p>In Operations the longboats are currently in good working order and the Council will have noticed that a number of the new stretches of concrete roads have been laid. These still need a little finishing off (side drainage etc) but when finished it will mean all the priority sections previously approved by Council will have been done except the road to the School. This is due to be done during the long school</p>

	<p>break in December/January. Some progress has been made on the internal part of the clinic and community centre but there is a supply issue affecting delivery of the external panels. The various pieces of heavy machinery are now routinely being kept in the sheds, as requested.</p> <p>In terms of the Community portfolio, as previously announced the new NZ police officer and his wife (Peter and Debby Buzzard) are due to arrive in late October, along with the new Dr, Mogens Poppe and his partner. The new teach for 2022 is Iona Bonney, who will arrive in January/February. The new Administrator, William Turner, has been appointed and will arrive around May or June next year. Work is being on delivering COVID vaccine boosters, hopefully in early 2022. Meanwhile good progress has been made toward opening a medical (and dental) referral route to Tahiti, as approved by Council.</p> <p>A councillor suggested the longboats are test run before the Supply Ship day. This would ensure they are in good working order as track record lately has documented break downs on every single Supply Ship. Administrator to advise the Division applicable.</p> <p>ACTION: Administrator to work with applicable Division Manager to ensure Longboats are in working order before Supply Ship arrival.</p>
Renewable Energy Group	<p>Cr. S Christian asked that the Renewable Energy group is thanked for their work they did to get to the now active tender for contract.</p> <p>ACTION: Mayor Charlene Warren to extend her thanks to the team involved.</p>
Public Noticeboard	<p>Cr. S Christian noted with dismay that the Miscellany on the noticeboard had been defaced. Decision made to add a note reminding the public to show respect to items posted.</p> <p>ACTION: Cr M Christian to draft a message asking the public to refrain from defacing notices posted to the public noticeboard.</p>
Policy Review Workshop	<ul style="list-style-type: none"> ● Freight Policy: <p>MOTION: Cr Simon Young / Cr Sue O’Keefe</p> <p>“That Council approve the PCR drafting a GPI Freight Policy, in consultation with PIO and the Administrator, for submission to Council.</p> <p>All in Favour / Carried</p>

- **GPI Policy - Document Control formatting**

MOTION: Cr Simon Young / Cr Michele Christian

“That the GPI Policy Format Template will be reformatted to better implement document controls going forward.”

All in Favour/ Carried

- **Gathering all GPI Divisional Policies for Document Control and filing at the Council Office.**

MOTION: Cr Simon Young / Mayor Charlene Warren

“That all GPI Policies will be held and controlled at the Council Office.”

All in Favour/ Carried

ACTION: The Administrator will compile and submit all current Pitcairn Public Service policies to the Council Office.

- **On-going Council Policy Review Mechanism**

MOTION: Cr Simon Young / Cr Shawn Christian

“That a council appointed Policy Review Committee will continue to be mechanism by which Council reviews and files all GPI Policy.”

All in Favour/ Carried

ACTION: Heather to provide PCR Guidelines to be held with all GPI Policy at the Council Office.

- **GPI Policy Procedures, Annexes and Forms**

MOTION: Cr Heather Menzies / Cr Shawn Christian

“That all referenced procedures, forms and annexes relating to a given policy in review, must be included in that review so as to ensure policy changes are adequately reflected in practice.”

All in Favour / Carried

MOTION: Cr. Heather Menzies / Cr. Michele Christian

“That Councillors H. Menzies and M. Christian develop a draft document on a Wellbeing Charter for Children of Pitcairn Island for council consideration.”

All in favour

ACTION: Cr. Heather Menzies and Cr. Michele Christian to develop charter in consultation with DM Community and FCA.

ACTION: GPI Policy Open Air Fires to be reviewed by Council in January 2022, in anticipated responses from the AG office in response to questions by the PRC. DM Community to continue to press for a response.

ACTION: Point Code of Management for Pitcairn Public Service to be reviewed by Council in January 2022, in anticipated responses from the Governor’s Office in response to a potential amendment submitted by the Administrator. Administrator awaiting response from the Governor.

ACTION: Cr Michele Christian and Cr Simon Young to work through an outstanding issued in the GPI POLICY - PITCAIRN ISLAND COUNCIL GUIDING PRINCIPLES, ORDER & CONDUCT and return it to Council as draft 6

ACTION: GPI Policy – Protection of artefacts, Cr Simon Young to ensure that the Pitcairn legislation quoted is accurately reflected in the policy. Then return the policy to the workshop on the 21st October.

ACTION: ISEC to add to the Agenda for next council meeting – “Discussion on benefits to be paid to individuals for GPI work place injuries”.

MOTION:

“That subject to the amendments agreed by Council workshop on the 12th October, including the formatting of a standard Header and Footer the following Policies have been reviewed, approved and are to be uploaded onto the Government website:

- Pitcairn Islands Loan Scheme
- Safeguarding Children on Pitcairn Island

	<ul style="list-style-type: none"> ● Disposal of Surplus Government Policy ● Public Holidays & Commemoration Days ● Importation of Domestic Animals ● Gift Policy ● Open Air Fires ● Code of Management for Pitcairn Public Service ● Proposal Submission Procedure ● Post Office Operations <p>PRC – 12th Oct Council Review Workshop / Motion Notes from Cr. S Young:-</p> <p>Cr. S Young read out in full the policy motions as stated above, and requested added to minutes for formal purposes only.</p> <p>All in Favour/ Carried</p> <p>The Island Secretary brought up the new Policy letterhead for Council’s review. New Policy format approved</p>
Google Alert	<p>It was noted that an alert via Google had popped up noting that Pitcairn is on the Decolonisation list. Cr. Sue O’Keefe asked for clarification on the subject.</p> <p>ACTION: The Administrator to do some investigating and advise results to Council.</p>
Repatriation of Pitcairn artifacts.	<p>Cr. Sue O’Keefe asked if the Administrator could look into a simple approach to those who have Pitcairn Island Artifacts to return any documents and/or items to the island.</p> <p>MOTION; Cr. Sue O’Keefe/Cr Heather Menzies“That Cr. Sue O’Keefe is asked to contact the Fijian National Museum to request inventory of all Pitcairn Island artifacts held.</p> <p>All in favour / Carried</p>
Wage Timeline	<p>Mayor Charlene Warren asked about pay timelines. There is already a set date of all timesheets to be into DM’s and a policy clearly stating required dates that is followed. The Division Managers are delayed only by employees not putting their timesheets in on time. All agreed that pay should be done in a timely manner and as there was already a Policy in place which dictated the operation of data collection and collation for wages, DM’s should adhere to this.</p>

New Appointment -- FCDO	Mayor Charlene Warren advised council of the new Minister for Europe and Americas at the Foreign, Commonwealth & Development Office (FCDO) is Ms. Wendy Morton.
Covid 19 Motion	<p>The Covid-19 workshop notes, actions and motions were added to the minutes for formally note the work ongoing.</p> <p>The current Council C-19 Protocol document was not reviewed. It will be reviewed and circulated to the community and stakeholders before Dec 1st 2021.</p> <p>In order for this to happen it was agreed to progress the following actions and a date for a follow-up C-19 Protocol Meeting with the MO will take place within next few weeks.</p> <p>It was noted Council will not be able to implement more lenient NZ to Pitcairn C-19 Management Protocols until such time as they have assurance that all Silver Supporter Crew are fully vaccinated. The Administrator advised that full crew vaccinations will be in place by the next scheduled crew turnover i.e., by Dec 8th 2021</p> <p>Following general discussion, it was agreed that the current NZ to PI isolation requirements, i.e., 7 days isolation at the Beaumont Tauranga, and 2 negative PCR test results will remain in place until Dec 1st 2021. As such, no change will be made to Council's current protocols before that date.</p> <p>MOTION: Cr. H Menzies / Mayor</p> <p>“That Pitcairn’s Covid-19 Management protocols will remain unchanged until Dec 1st 2021.”</p> <p>All in favour / Carried.</p> <p>MOTION: Cr S OKeefe / Cr H Menzies</p> <p>“That from Dec 1st 2021, all people who land at Pitcairn Island must be fully vaccinated against Covid-19, except those who have right of abode and minors who do not qualify for vaccination.”</p> <p>All in Favour / Carried</p> <p>NOTE: It was clarified that each of the two categories referred to in the above motion require separate management protocols – See below notes for MO.</p>

MOTION: Cr. S Young / Mayor

“That from Dec 1st 2021, all people travelling to NZ to Pitcairn must provide proof of vaccination and 1 negative PCR test result (performed less than 72hrs before departure)

And, that from Dec 1st 2021, the required isolation period required at the Beaumont, Tauranga, will be rescinded. And, that unless a person is travelling from a Covid-19 NZ hot spot, they will be advised that GPI strongly recommends that they adhere to 7 days home isolation prior to bordering the Silver Supporter – with allowance to for necessary PCR testing.”

All in Favour / Carried.

Access to French Polynesia for Routine Medical Treatment:

Following general discussion about the need to progress approval for Pitcairn residents and non-NZ passport holders to access French Polynesia for routine medical treatment, it was agreed that the Administration will take immediate action to facilitate this outcome, in the coming months i.e., ideally by Dec 1st.

It was agreed that achieving this outcome is a crucial step forward for Pitcairn and, once achieved further discussion can take place to establish necessary protocols for implementation.

MOTION: Cr. H. Menzies/ Mayor

“That the Administrator and the office of the Governor will undertake immediate action to seek access, from the French Government and French Polynesian authorities, for Pitcairn Island residents and, in particular for its non-NZ passport holders, to enter French Polynesia for routine medical treatment. The Administrator will submit alternatives to PCR testing for Pitcairn Residents and non-NZ passport holders from Pitcairn, citing; the utilization of lateral Flow Tests, Pitcairn’s COVID-19 free status, Pitcairn’s vaccination status.”

All in Favour / Carried

NOTE: It was agreed the Administrator will also additionally suggest the practicalities of having the necessary PCR tests, required to enter French Polynesia, done in port when the Silver Supporter reaches Papeete. Noting that this has been done previously with full compliance.

ACTIONS

- The MO will develop draft protocols for managing new proof of vaccination requirements for all visitors to Pitcairn
- The MO will develop draft protocols for managing arrivals of non-vaccinated people, with right of abode, and minors who do not qualify for vaccination.
- The MO will provide Council with a best fit tool for Pitcairn to gather proof of Vaccination information
- The MO will work with Council to create a digital survey for gathering C-19 information from yachts and, non-GPI charter, visiting vessels.

Non-C-19 Protocol Workshop Matters tabled at the workshop which require formal sign off and the next regular Council Meeting:

Patient Confidentiality


- 1) Following discussion with MO and Administrator regarding patient confidentiality it was agreed that Cr. S O'Keefe will liaise with the MO and the FCA to develop a brief 'know your rights' article for Council's digital Newsletter. Additionally, the Medical Officer will include mention of this essential requirement in the Pitcairn MOs procedural document he is drafting. And, Administrator Tomlinson will also advise the next incoming Administrator of the need for patient confidentiality and professional discretion at hand-over.

Community Treadmill Purchase

- 2) Cr S Young circulated 3 additional quotes pertaining the proposed purchase of a new community treadmill.

MOTION: Cr S O'Keefe / Mayor

“That Council approve the purchase of the replacement treadmill at the Community

	Gym, from Council's discretionary fund, as proposed at the meeting of the Sept 29 th . All in favour / Carried
Meeting Closed	Meeting closed at 12.00 pm
Next Meeting.	Next Regular Council meeting set for 9.00 am Wednesday 17 th November 2021.
	Workshop 16 th November 2021 Restructure Public Meeting None set
Approved 17/11 / 2021.	 Mayor Charlene Warren.

